

Executive Meeting Minutes for Highland Park PTA  
12 - 8 - 22 @ 6:00PM (HPES Cafeteria)

**Call to Order:** 6:10PM

**Attendance:** Jessie Coffman, Madison King, Chris Bryant, Michelle Horne, Allison Sizemore

**Motions:** Motion to approve October 5th Executive Board meeting minutes by Allison, seconded by Jennifer.

**New Business:**

- Ice Skating Night will be January 18th at Elmwood Park (Steve Padgett looked into doing this event at Lancerlot in the future... This will not work this year, but we will keep it in mind in the future.)
- We will be selling Christmas ornaments again this year through MemberHub. \$7 (These are in stock at school and will go home with the student on the day of/after purchase.
- Teacher gifts from the PTA this year are HPES umbrellas.
- Farm Burguesa Night (in Grandin) will be on January 24th.
- Stock the teacher fridge is going GREAT. This month will be done by CIA - Greene Memorial.
- Sunshine Cart will be on Monday - leftover treats and school supplies, Grinch costume, etc.
- Ms. Compton (first grade classroom) still needs to be adopted/supported. Mrs. Rooney will ask how we the PTA can help with holiday party, etc.
- Elizabeth will attend RCPS Calendar Committee meeting for Highland on December 13th.

**School Update - Kelly Rooney**

- Instructional Rounds – HPES missed accreditation in Science by 1% last year, so this is being done to fulfill the state requirement for that. A group from Central Office will be here on Monday, December 12th to observe teaching/instruction practices, and Mrs. Rooney will meet with them downtown on Tuesday, 12/13.
- Music performance will be at Patrick Henry on January 10th.
- Dentists are coming January 18th and 19th for students that return a permission form requesting dental care. (This comes as a result of Health Screenings in the fall.) \*\*Potentially communicate with parents more about the purpose/procedure for this!
- Kindergarten play is January 13th at 9AM.
- 4th Grade is going to see the SWVA Ballet Nutcracker on Friday, December 9th.
- Middle School is coming to register 5th graders on Tuesday, December 13th.
- Give & Get Night at Humble Hustle will be on December 15th. This is organized by Xavier (Imagine Me) and the 5th grade leadership team. (PTA will buy pizza!)
- HP has gone through a TON of copy paper this year (mysteriously). This is something the staff is having to watch/monitor, and they have significantly cut copy numbers recently...

- Hired a Student Support Specialist (former day-treatment counselor).
- BATTLE OF THE BOOKS needs \$1281.00 for 13 sets of books (science-related) for each classroom – Can PTA cover this cost?

#### **Treasurer Report - Chris Bryant**

- A lot more went out than came in this month, but we're doing fine!
- Paid out \$1400 so far, have about \$6000 left in the Teacher Scholarship Account.
- We've spent about 60% of the Field Trip Budget for this year. (Teachers can assume \$1,000 from the PTA and \$1,000 from the school for their grade level. They can use this however they want – reduced cost field trips, free field trips, scholarships, etc.) // Mrs. Rooney has not had to contribute anything yet. But, maybe we should up the line-item next year?!?)

#### **Other Business:**

- Report on Transportation Work Group meeting today
  - One option is a three-bell system that allows Durham to stagger shifts.
  - Highland Park is one of the “four elementary schools” that would be on a different schedule from the other schools – start time at 8:15 or 9:15.
    - This will affect the entire school...
      - Before School Care (how will this be staffed?)
      - No clubs or after school activities
  - Parents are encouraged to attend the School Board meeting on Tuesday, 12/13 at 5:30PM and/or send letters to the School Board / Superintendent.

**Adjourned:** 7:15 pm

**Submitted by:** Elizabeth Chapman